

EXECUTIVE PORTFOLIO	SCOPE OF PORTFOLIO
<p>Executive Member for Finance and Governance</p> <p>(Lead: Strategic Director Finance and Governance)</p>	<p>Scope</p> <ul style="list-style-type: none"> ▪ Human Resources ▪ Legal Services ▪ Democratic Services ▪ ICT ▪ Business Continuity ▪ Communications ▪ Policy, Performance and Information ▪ Equality and Diversity ▪ Risk Management ▪ Project and Programme Management ▪ Financial probity ▪ Value for Money ▪ Teesside Designated Authorities Budget ▪ Commissioning ▪ Investment Programme ▪ Change Programme Issues ▪ Asset management ▪ Loans and Investments <p>Policy Framework</p> <ul style="list-style-type: none"> ▪ Strategic Plan ▪ Integrated Regional Strategy ▪ Sub Regional Strategy ▪ Council's Budget Strategy ▪ Capital Strategy <p>Other Plans and Strategies</p> <ul style="list-style-type: none"> ▪ Minimum Standard for Performance Management ▪ Corporate Data Quality Policy ▪ Corporate Equality and Diversity Policy ▪ People Strategy ▪ Implementing Electronic Government ▪ Central Services Plan (where relevant to the portfolio) ▪ Corporate Risk Management Strategy ▪ Strategic Risk Register ▪ Corporate Business Continuity Plan ▪ Health and Safety Plan ▪ Annual Audit and Inspection Letter ▪ Internal and External Audit

- Financial Resilience Assessment
- Medium Term Financial Plan
- Treasury Management
- VFM Strategy

Service Functions

- Community Councils
- Corporate Performance Management
- Data Quality Champion
- Human Resources
- Information Services
- Democratic Support Services
- Risk Management and Business Continuity Champion
- Health and Safety
- Registrars
- Town Twinning
- Design Champion
- Financial Services including VFM
- Revenue, Investment and monitoring
- Risk and Insurance
- Internal and external Audit issues
- Corporate Legal Matters
- Kier – Strategic Management and Service Performance
- Strategic Procurement
- Housing Benefits and Council Tax
- IT including E Government issues
- Responsibility (jointly with Deputy Mayor and Executive Member for Regeneration) for DigitalCity Business Trading Ltd including appointment of suitable Directors to act on the Council's behalf.
- Estates and Valuations

In circumstances where it is considered that an Executive Member would have a prejudicial interest or by virtue of the fact that they are a member of the Thirteen Housing Group, that the matter will be referred to the Deputy Mayor and Executive Member for Regeneration.